

AGENDA
REGULAR MEETING OF THE CARO CITY COUNCIL
October 5, 2026, 6:30 P.M.

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CALL TO ORDER (Pledge of Allegiance)

AGENDA APPROVAL

COMMUNICATIONS:

1. Planning Commission Meeting Minutes – September 22, 2026
2. Harvest on the River – Parks & Recreation

PUBLIC COMMENTS – AGENDA ITEMS ONLY

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 21, 2026
2. Invoices

REGULAR AGENDA

1. Resolution 2026-15 – Van Geisen Housing Development TIF Resolution
2. 2026 Gingerbread Festival Road Closure Requests
3. Set Halloween Trick or Treating Hours

ITEMS POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS: None

MAYOR'S REPORT – Written report submitted.

MANAGER REPORT – Written report submitted.

CLERK'S REPORT – Written report submitted.

ADDITIONAL PUBLIC COMMENTS

ADJOURN

**MEETING MINUTES
CITY OF CARO
PLANNING COMMISSION MEETING
Tuesday, September 22, 2026
7:00 p.m.**

CALL TO ORDER

Chair Carpenter called the meeting to order at 7:00pm.

ROLL CALL

Present: Chair Carpenter, Commissioners Campbell, Ewald, Rollend, Porzondek, and Sheardy.
Absent: Commissioner Eschenbacher.

APPROVAL OF AGENDA

Motion by Commissioner Rollend to approve agenda. Second by Commissioner Sheardy.
Motion carried.

APPROVAL OF MINUTES – Tuesday, August 11, 2026

Motion by Commissioner Rollend to approve minutes. Second by Commissioner Sheardy.
Motion carried.

PUBLIC COMMENT AND COMMUNICATIONS

None.

NEW BUSINESS

None.

ANY OTHER BUSINESS/ON-GOING BUSINESS

1. Site Plan Review – 1081 Cleaver Road

Motion by Commissioner Ewald to approve site plan conditionally upon compliance with Section 44-451, compliance with the engineering comments, addition of two trees along M-24 on the southeastern edge of the parking lot, removal of peninsula in parking lot, the addition of a curb and gutter along the entire perimeter of the parking lot, description of how existing trees (if any) will be preserved, and final approval by Planning Commission Chair Zoning Administrator. Second by Commissioner Rollend.

Roll call vote: Campbell - YES, Carpenter - YES, Ewald - YES, Rollend - YES, Sheardy - YES, Porzondek - YES. Motion carried.

2. Commercial Vehicle Storage Ordinance Proposal

Proposal returned to City Manager Czasak for more information.

3. Residential Dumpster Ordinance Proposal

Proposal to be submitted to attorney for formal drafting.

4. Building Numbers Ordinance Proposal

Proposal to be submitted to attorney for formal drafting with 6" size requirement.

PUBLIC COMMENT/ANNOUNCEMENTS

ADJOURNMENT

Chair Carpenter adjourned the meeting at 8:15pm.

City of Caro Parks & Recreation



3rd Annual

Harvest on the River

Saturday
October 10, 2026

Chippewa Landing Park
Caro, MI

2:00p - 6:00p

Pumpkin Roll | Facepainting | Bounce House
Live Music | Fall Photo Areas | Farmers Market
S'Mores | Family Games | Barrel Train Rides



Additional Information

 @City of Caro Parks and Recreation
989-673-7671 EXT.5233
cwill@carocity.net
director@carodda.org

REGULAR MEETING OF THE CARO CITY COUNCIL
September 21, 2026, 6:30 P.M.
Council Chambers, 317 S. State St., Caro, MI 48723

Mayor Karen Snider called the regular meeting of the City Council to order on September 21, 2026, at 6:30 p.m. in the Council Chambers.

Present: Mayor Karen Snider, City Council: Emily Campbell, Charlotte Kish, Doreen Oedy, Heidi Parker, John Riley and Jill White

Absent: None

Others: Scott Czasak – City Manager, Jana Brown – Deputy City Clerk, and other guests

AGENDA APPROVAL

26-M-171

Motion by Riley seconded by Kish to approve the agenda as presented.

Motion Carried.

PUBLIC COMMENTS – AGENDA ITEMS ONLY – None

COMMUNICATIONS:

1. Parks & Recreation Advisory Committee Minutes – September 15, 2026

CONSENT AGENDA:

1. Regular Council Meeting Minutes – September 8, 2026
2. Committee of the Whole Meeting Minutes – August 17, 2026
3. Invoices
4. Department Reports
 - A. Police Report – Chief Brian Newcomb
 - B. Fire Report – Chief Randall Heckroth
 - C. Code Enforcement Report – Chris Drake - Update was given to the cat issue on Grant Street-30+ cats are now down to 12-15. Discussion was held regarding the light issue with a business on Burnside St, drive between Dairy Queen and Starbucks, demolition of the old Tubby's building and excess trailers on Washington Street.

26-M-172

Motion by Parker seconded by White to approve the consent agenda as presented including invoices.

Motion Carried.

REGULAR AGENDA:

1. Resolution No. 2026-13, Michigan Library Appreciation Month, October 2026

Resolution to be corrected to reflect attending Clerk's name.

26-M-173

Motion by Kish seconded by Riley to adopt Resolution No. 2026-13, Michigan Library Appreciation Month October 2026.

Roll call vote: Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Mayor Snider – yes.

Motion carried.

2. City Hall Boiler Bids

26-M-174

Motion by Parker seconded by Campbell to award the City Hall boiler replacement contract to Kapala Heating and Cooling for the bid price of \$52,000.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Kish – yes, Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Mayor Snider – yes.

Motion carried.

3. City Mini-Splits Bids

26-M-175

Motion by Riley seconded by Campbell to award the City Hall Mini-Splits contract to Lyon Mechanical for the bid price of \$22,548.00 and allow the City Manager to sign all necessary documents.

Motion by Riley seconded by Campbell to amend the price point to \$22,633.00.

Motion carried.

26-M-175 (as amended)

Motion by Riley seconded by Campbell to award the City Hall mini-splits contract to Lyon Mechanical for the bid price of \$22,633.00 and allow the City Manager to sign all necessary documents.

Roll call vote: Oedy – yes, Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Mayor Snider – yes.

Motion carried.

4. Data Center Moratorium Information

26-M-176

Motion by Kish seconded by Campbell to refer the proposed Data Center Moratorium Ordinance to the Planning Commission for review.

Roll call vote: Parker – yes, Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Mayor Snider – yes.

Motion carried.

5. Investment Maturing

26-M-177

Motion by Parker seconded by Campbell to move the CD to Northstar Bank in the amount of \$107,383.05 for 1 year at 4.05%.

Motion carried.

6. Park & Recreation Committee Requests – Council Jill White

26-M-178

Motion by White seconded by Parker to ask the City Manager to ask the DPW to complete the list of 5 things included in the packet.

Motion carried.

26-M-179

Motion by Snider seconded by Riley to require the City Manager to develop a Park Maintenance Plan and bring a rough draft to the October 5, 2026, meeting.

Mayor Snider amended the main motion changing the date to October 19, 2026, meeting.

26-M-179 (as amended)

Motion by Snider seconded by Riley to require the City Manager to develop a Park Maintenance plan and bring a rough draft to the October 19, 2026, meeting.

Roll call vote: Riley – yes, White – yes, Campbell – yes, Kish – yes, Oedy – yes, Parker – yes, Mayor Snider – yes.

Motion carried.

7. Review of Snow Ordinance – Councilor Emily Campbell

26-M-180

Motion by Campbell seconded by Parker to take a look at amending Ordinance #487 to clarify when the time is for removing ice and snow.

Roll call vote: White – no, Campbell – yes, Kish – yes, Oedy – no, Parker – yes, Riley – yes, Mayor Snider – yes.

Motion carried.

ITEMS PENDING/POSTPONED: None

COMMITTEE/LIAISON POSITION REPORTS:

1. Economic Development Corporation (Mayor Snider) – No report.
2. Chamber of Commerce (Manager) – Gingerbread annual review is in progress. Small Business Lending Workshop was cancelled.

3. Downtown Development Authority (Kish) – More people expressed an interest in the façade program, and they formed a committee to review the potential holiday decorations for downtown.
4. Fair Board (Oedy) – Fair week was a great success and planning for next year is beginning. The Fair Board was awarded a \$93,000.00 water project grant. Fall cleanup is November 7th from 10 a.m. – 2 p.m. Pumpkin Festival activities in the Fairgrounds at Midway Hall will include a Senior Ball from 11 a.m. – 2 p.m., a glow party from 5 p.m.-7 p.m., pedal cars in the cattle pavilion and a dog show in the cattle barn. Kappen has donated land near the Fire Training Tower to the Fair Board.
5. Parks & Recreation (White) – Agenda item has already covered what was discussed at the last meeting.
6. Planning Commission (Campbell) – Next meeting is tomorrow (September 22nd)
7. Tuscola County Board of Commissioners (Parker) – No Report.
8. Zoning Board of Appeals (Mayor Snider) – No meetings were held.

MAYOR'S REPORT – Written report submitted.

MANAGER'S COMMENTS – Written report submitted. Clarification was made on paragraph three of the manager's report which should state, "24-hour test". The developer for the Van Giesen Road property is ready to move forward with their Brownfield Development Plan.

Committee of the Whole meeting set for October 5, 2026, at 5:30 p.m. to discuss the developer's plan.

CLERK'S REPORT – Written report submitted.

TREASURER'S REPORT – Written report submitted.

Charlotte Kish inquired about the brush and weeds on the walkway next to M-24.

Jill White inquired about the progress of the tennis/pickle ball court grant and the additional feedback that was being requested.

ADDITIONAL PUBLIC COMMENT:

Lou Werth thanked the Mayor for all her years of service to the City. He also offered his help with writing the Parks & Recreation Grant.

Lori Offenbecher spoke drawing attention to the awarding of the CDBG grant third party administration and her concerns regarding the fairness of the award. She provided a letter to all council members.

Steed Mills Jr expressed concern regarding his neighbor, the safety of his employees and his new lighting.

Kristi Sutherland from HDC notified the Senior Dining Center is moving from Burnside Street to Butler Street.

26-M-181

Motion by Oedy seconded by White to adjourn the meeting at 8:05 p.m.

Motion carried.



Jana Brown
Deputy City Clerk

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
A.J. REHMUS & SON, INC.					
10/26	10/05/2026	80339	204-442-801-000	CONTRACTED SERVICES	9,252.03
Total A.J. REHMUS & SON, INC.:					9,252.03
ADVANCE AUTO PARTS					
10/26	10/05/2026	80340	590-545-776-000	OM&R SUPPLIES	135.99
10/26	10/05/2026	80340	661-575-776-000	MAINTENANCE SUPPLIES	173.89
Total ADVANCE AUTO PARTS:					309.88
AFLAC					
10/26	10/05/2026	80341	101-000-231-003	AFLAC INSURANCE WITHHOLDING	953.82
Total AFLAC:					953.82
AMAZON CAPITAL SERVICES					
10/26	10/05/2026	800756	101-301-744-001	EMERGENCY/EQUIPMENT SUPPLIES	43.89
10/26	10/05/2026	800756	216-336-740-000	OPERATING SUPPLIES	54.99
10/26	10/05/2026	800756	101-262-740-000	OFFICE SUPPLIES	79.95
10/26	10/05/2026	800756	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	135.68
10/26	10/05/2026	800756	101-301-740-000	OFFICE SUPPLIES	63.25
10/26	10/05/2026	800756	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	54.03
10/26	10/05/2026	800756	101-253-740-000	OFFICE SUPPLIES	122.38
10/26	10/05/2026	800756	216-336-750-000	TECHNOLOGY	191.35
10/26	10/05/2026	800756	101-301-750-000	POLICE TECHNOLOGY	704.00
Total AMAZON CAPITAL SERVICES:					1,289.62
ARCHANGEL SAFETY					
10/26	10/05/2026	80342	101-301-960-000	EDUCATION & TRAINING, DUES	350.00
Total ARCHANGEL SAFETY:					350.00
ASPIRE RURAL HEALTH					
10/26	10/05/2026	80343	216-336-801-000	CONTRACTED SERVICES	75.00
Total ASPIRE RURAL HEALTH:					75.00
AT&T MOBILITY					
10/26	10/05/2026	80344	101-371-853-000	TELEPHONE	47.03
10/26	10/05/2026	80344	216-336-853-000	TELEPHONE	100.61
10/26	10/05/2026	80344	101-301-853-000	TELEPHONE & PAGERS	417.27
10/26	10/05/2026	80344	101-301-750-001	SOFTWARE MAINTENANCE AGEE'T	108.72
10/26	10/05/2026	80344	101-441-853-000	TELEPHONE	8.80
10/26	10/05/2026	80344	202-483-853-000	TELEPHONE	8.80
10/26	10/05/2026	80344	203-483-853-000	TELEPHONE	8.80
10/26	10/05/2026	80344	590-540-853-000	TELEPHONE	8.80
10/26	10/05/2026	80344	591-540-853-000	TELEPHONE	8.81

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
10/26	10/05/2026	80344	248-728-853-000	TELEPHONE & TECHNOLOGY	44.01
Total AT&T MOBILITY:					761.65
BELL - WASIK, INC.					
10/26	10/05/2026	800757	216-336-930-000	REPAIRS - EQUIPMENT	125.63
Total BELL - WASIK, INC.:					125.63
BUSY BEE CLEANING					
10/26	10/05/2026	800758	101-265-801-002	CONTRACTED SERV - JANITORIAL	494.00
10/26	10/05/2026	800758	216-336-801-002	CONTRACTED SERV - JANITORIAL	52.00
10/26	10/05/2026	800758	590-540-801-002	CONTRACTED SERV - JANITORIAL	104.00
Total BUSY BEE CLEANING:					650.00
BUSY BEE KITCHEN					
10/26	10/05/2026	80345	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	103.00
Total BUSY BEE KITCHEN:					103.00
CASELLE LLC					
10/26	10/05/2026	800759	101-172-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	101-253-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	101-257-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	101-301-801-000	CONTRACTED SERVICES	17.50
10/26	10/05/2026	800759	101-701-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	101-702-801-000	CONTRACTED SERVICES	26.25
10/26	10/05/2026	800759	101-751-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	216-336-801-000	CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	248-728-801-000	DDA CONTRACTED SERVICES	43.75
10/26	10/05/2026	800759	590-540-801-000	CONTRACTED SERVICES	218.75
10/26	10/05/2026	800759	591-540-801-000	CONTRACTED SERVICES	218.75
10/26	10/05/2026	800759	596-521-801-000	CONTRACTED SERVICES	87.50
Total CASELLE LLC:					875.00
CATHY TOMLIN					
10/26	10/05/2026	800760	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	347.00
Total CATHY TOMLIN:					347.00
COMPANION LIFE INSURANCE CO.					
10/26	10/05/2026	80346	101-172-717-000	LIFE INSURANCE	52.61
10/26	10/05/2026	80346	101-262-717-000	LIFE INSURANCE	3.99
10/26	10/05/2026	80346	101-253-717-000	LIFE INSURANCE	10.57
10/26	10/05/2026	80346	101-260-717-000	LIFE INSURANCE	15.76
10/26	10/05/2026	80346	101-265-717-000	LIFE INSURANCE	16.76
10/26	10/05/2026	80346	101-301-717-000	LIFE INSURANCE	154.62
10/26	10/05/2026	80346	101-371-717-000	LIFE INSURANCE	1.00
10/26	10/05/2026	80346	101-702-717-000	LIFE INSURANCE	2.99
10/26	10/05/2026	80346	101-441-717-000	LIFE INSURANCE	46.48
10/26	10/05/2026	80346	101-751-717-000	LIFE INSURANCE	2.79

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
10/26	10/05/2026	80346	202-483-717-000	LIFE INSURANCE	7.08
10/26	10/05/2026	80346	202-463-717-000	LIFE INSURANCE	6.98
10/26	10/05/2026	80346	203-463-717-000	LIFE INSURANCE	8.38
10/26	10/05/2026	80346	203-483-717-000	LIFE INSURANCE	7.08
10/26	10/05/2026	80346	204-442-717-000	LIFE INSURANCE	4.19
10/26	10/05/2026	80346	204-483-717-000	LIFE INSURANCE	2.69
10/26	10/05/2026	80346	248-441-717-000	LIFE INSURANCE	5.39
10/26	10/05/2026	80346	248-728-717-000	LIFE INSURANCE	20.75
10/26	10/05/2026	80346	216-336-717-000	LIFE INSURANCE	20.75
10/26	10/05/2026	80346	590-560-717-000	LIFE INSURANCE	36.31
10/26	10/05/2026	80346	590-536-717-000	LIFE INSURANCE	1.40
10/26	10/05/2026	80346	590-540-717-000	LIFE INSURANCE	83.99
10/26	10/05/2026	80346	590-545-717-000	LIFE INSURANCE	8.38
10/26	10/05/2026	80346	591-560-717-000	LIFE INSURANCE	17.36
10/26	10/05/2026	80346	591-536-717-000	LIFE INSURANCE	1.40
10/26	10/05/2026	80346	591-540-717-000	LIFE INSURANCE	37.71
10/26	10/05/2026	80346	596-560-717-000	LIFE INSURANCE	7.38
10/26	10/05/2026	80346	596-521-717-000	LIFE INSURANCE	2.79
10/26	10/05/2026	80346	661-575-717-000	LIFE INSURANCE	7.08
10/26	10/05/2026	80346	101-172-719-000	SHORT/LONG TERM DISABILITY	54.87
10/26	10/05/2026	80346	101-262-719-000	SHORT/LONG TERM DISABILITY	18.80
10/26	10/05/2026	80346	101-253-719-000	SHORT/LONG TERM DISABILITY	40.97
10/26	10/05/2026	80346	101-260-719-000	SHORT/LONG TERM DISABILITY	74.62
10/26	10/05/2026	80346	101-265-719-000	SHORT/LONG TERM DISABILITY	70.89
10/26	10/05/2026	80346	101-301-719-000	SHORT/LONG TERM DISABILITY	879.86
10/26	10/05/2026	80346	101-371-719-000	SHORT/LONG TERM DISABILITY	3.77
10/26	10/05/2026	80346	101-702-719-000	SHORT/LONG TERM DISABILITY	14.52
10/26	10/05/2026	80346	101-441-719-000	SHORT/LONG TERM DISABILITY	200.26
10/26	10/05/2026	80346	101-751-719-000	SHORT/LONG TERM DISABILITY	11.81
10/26	10/05/2026	80346	202-483-719-000	SHORT/LONG TERM DISABILITY	33.17
10/26	10/05/2026	80346	202-463-719-000	SHORT/LONG TERM DISABILITY	29.54
10/26	10/05/2026	80346	203-463-719-000	SHORT/LONG TERM DISABILITY	35.44
10/26	10/05/2026	80346	203-483-719-000	SHORT/LONG TERM DISABILITY	33.17
10/26	10/05/2026	80346	204-442-719-000	SHORT/LONG TERM DISABILITY	17.72
10/26	10/05/2026	80346	204-483-719-000	SHORT/LONG TERM DISABILITY	12.63
10/26	10/05/2026	80346	248-441-719-000	SHORT/LONG TERM DISABILITY	23.73
10/26	10/05/2026	80346	248-728-719-000	SHORT/LONG TERM DISABILITY	69.66
10/26	10/05/2026	80346	216-336-719-000	SHORT/LONG TERM DISABILITY	111.30
10/26	10/05/2026	80346	590-560-719-000	SHORT/LONG TERM DISABILITY	168.28
10/26	10/05/2026	80346	590-536-719-000	SHORT/LONG TERM DISABILITY	5.91
10/26	10/05/2026	80346	590-540-719-000	SHORT/LONG TERM DISABILITY	410.28
10/26	10/05/2026	80346	590-545-719-000	SHORT/LONG TERM DISABILITY	35.44
10/26	10/05/2026	80346	591-560-719-000	SHORT/LONG TERM DISABILITY	74.68
10/26	10/05/2026	80346	591-536-719-000	SHORT/LONG TERM DISABILITY	5.91
10/26	10/05/2026	80346	591-540-719-000	SHORT/LONG TERM DISABILITY	159.50
10/26	10/05/2026	80346	596-560-719-000	SHORT/LONG TERM DISABILITY	29.82
10/26	10/05/2026	80346	596-521-719-000	SHORT/LONG TERM DISABILITY	11.81
10/26	10/05/2026	80346	661-575-719-000	SHORT/LONG TERM DISABILITY	32.43
Total COMPANION LIFE INSURANCE CO.:					3,265.45

CUSTOM INK

09/26	09/23/2026	80321	101-441-725-000	UNIFORMS	700.00-
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GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total CUSTOM INK:					700.00-
DAVID OWEN					
10/26	10/05/2026	80364	101-000-675-000	MISC INCOME	311.13
Total DAVID OWEN:					311.13
DEBBIE HARRISON					
10/26	10/05/2026	80347	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	15.00
Total DEBBIE HARRISON:					15.00
DIGICOM GLOBAL INC.					
10/26	10/05/2026	800761	216-336-740-000	OPERATING SUPPLIES	420.00
Total DIGICOM GLOBAL INC.:					420.00
DINGES FIRE COMPANY					
10/26	10/05/2026	800762	216-336-740-000	OPERATING SUPPLIES	2,793.00
Total DINGES FIRE COMPANY:					2,793.00
DJ's PORTABLE TOILET RENTALS, LLC					
10/26	10/05/2026	800763	101-751-801-000	CONTRACTED SERVICES	150.00
10/26	10/05/2026	800763	101-751-801-000	CONTRACTED SERVICES	245.00
10/26	10/05/2026	800763	101-751-801-000	CONTRACTED SERVICES	150.00
10/26	10/05/2026	800763	101-751-801-000	CONTRACTED SERVICES	245.00
10/26	10/05/2026	800763	101-751-801-000	CONTRACTED SERVICES	245.00
Total DJ's PORTABLE TOILET RENTALS, LLC:					1,035.00
DTE ENERGY					
09/26	09/29/2026	800753	590-540-920-000	ELECTRIC	8,331.13
09/26	09/29/2026	800753	101-441-926-000	STREET LIGHTS - ELECTRIC	181.64
09/26	09/29/2026	800753	101-441-926-000	STREET LIGHTS - ELECTRIC	185.89
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	233.07
09/26	09/29/2026	800753	591-540-920-000	ELECTRIC - WELLHOUSES	87.26
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	64.38
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	56.78
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	121.14
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	35.19
09/26	09/29/2026	800753	101-265-920-000	ELECTRIC	1,818.97
09/26	09/29/2026	800753	101-703-920-000	ELECTRIC	17.66
09/26	09/29/2026	800753	101-441-926-000	STREET LIGHTS - ELECTRIC	19.46
09/26	09/29/2026	800753	101-265-920-000	ELECTRIC	679.10
09/26	09/29/2026	800753	101-751-920-000	ELECTRIC	17.66
09/26	09/29/2026	800753	101-751-920-000	ELECTRIC	18.40
09/26	09/29/2026	800753	591-540-920-000	ELECTRIC - WELLHOUSES	1,536.51
09/26	09/29/2026	800753	101-441-926-000	STREET LIGHTS - ELECTRIC	18.49
09/26	09/29/2026	800753	591-540-920-000	ELECTRIC - WELLHOUSES	98.99
09/26	09/29/2026	800753	101-754-920-000	ELECTRIC	40.61
09/26	09/29/2026	800753	204-444-920-000	ELECTRIC - PARKING LOTS	43.98

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	122.56
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	47.91
09/26	09/29/2026	800753	591-540-920-000	ELECTRIC - WELLHOUSES	997.94
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	212.09
09/26	09/29/2026	800753	590-545-920-000	ELECTRIC - LIFT STATIONS	36.81
09/26	09/29/2026	800753	101-751-920-000	ELECTRIC	153.05
09/26	09/29/2026	800753	101-751-920-000	ELECTRIC	74.13
09/26	09/29/2026	800753	101-441-926-000	STREET LIGHTS - ELECTRIC	158.67
09/26	09/29/2026	800753	591-540-920-000	ELECTRIC - WELLHOUSES	9,055.84
09/26	09/29/2026	800753	204-444-920-000	ELECTRIC - PARKING LOTS	79.90
09/26	09/29/2026	800753	248-728-920-000	ELECTRIC	95.32
09/26	09/29/2026	800753	101-703-920-000	ELECTRIC	30.77
09/26	09/29/2026	800753	204-444-920-000	ELECTRIC - PARKING LOTS	50.65
09/26	09/29/2026	800753	204-444-920-000	ELECTRIC - PARKING LOTS	76.69
Total DTE ENERGY:					24,798.64
EMTERRA ENVIRONMENTAL USA CORP					
10/26	10/05/2026	800764	596-521-801-000	CONTRACTED SERVICES	18,354.20
Total EMTERRA ENVIRONMENTAL USA CORP:					18,354.20
FANTASTIC FOAM PARTY					
10/26	10/05/2026	80348	101-751-957-000	RECREATION PROGRAMS	198.75
Total FANTASTIC FOAM PARTY:					198.75
FIRST BANKCARD					
10/26	10/05/2026	800754	101-101-960-000	EDUCATION AND TRAINING	595.00
10/26	10/05/2026	800754	101-702-960-000	EDUCATION & TRAINING	445.00
10/26	10/05/2026	800754	101-702-962-000	TRAVEL & LODGING	756.06
10/26	10/05/2026	800754	590-540-760-000	POSTAGE	14.68
10/26	10/05/2026	800754	591-540-776-000	O&M SUPPLIES	19.99
10/26	10/05/2026	800754	101-441-725-000	UNIFORMS	700.00
10/26	10/05/2026	800754	101-101-962-000	TRAVEL & LODGING	259.00
10/26	10/05/2026	800754	101-301-801-000	CONTRACTED SERVICES	20.00
10/26	10/05/2026	800754	101-301-725-000	UNIFORMS/UNIFORM EQUIPMENT	305.93
10/26	10/05/2026	800754	216-336-740-000	OPERATING SUPPLIES	440.00
10/26	10/05/2026	800754	216-336-740-000	OPERATING SUPPLIES	39.20
10/26	10/05/2026	800754	216-336-740-000	OPERATING SUPPLIES	11.65
10/26	10/05/2026	800754	216-336-960-000	EDUCATION & TRAINING	165.00
10/26	10/05/2026	800754	101-253-750-000	TECHNOLOGY	379.00
Total FIRST BANKCARD:					4,150.51
GLAESER DAWES CORPORATION					
10/26	10/05/2026	80349	591-540-970-000	CAPITAL OUTLAY	3,330.49
10/26	10/05/2026	80349	590-545-970-000	CAPITAL OUTLAY	740.11
10/26	10/05/2026	80349	203-463-801-000	CONTRACTED SERVICES	3,700.55
Total GLAESER DAWES CORPORATION:					7,771.15

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
GRAINGER					
10/26	10/05/2026	800765	590-540-776-000	OM&R SUPPLIES NORMAL	586.95
10/26	10/05/2026	800765	590-540-776-000	OM&R SUPPLIES NORMAL	765.08
Total GRAINGER:					1,352.03
GREAT LAKES DIRECTIONAL BORING					
10/26	10/05/2026	800766	591-540-801-000	CONTRACTED SERVICES	1,500.00
10/26	10/05/2026	800766	591-540-801-000	CONTRACTED SERVICES	1,725.00
Total GREAT LAKES DIRECTIONAL BORING:					3,225.00
HIRSCHMAN OIL SUPPLY INC					
10/26	10/05/2026	800767	661-575-801-000	MOTOR POOL Contracted serv	1,733.64
Total HIRSCHMAN OIL SUPPLY INC:					1,733.64
HUBBELL, ROTH & CLARK, INC					
10/26	10/05/2026	800768	590-540-801-003	CONTRACTED SERV-SRF	28,214.53
Total HUBBELL, ROTH & CLARK, INC:					28,214.53
HYDRO-CHEM SYSTEMS INC					
10/26	10/05/2026	80350	661-575-776-000	MAINTENANCE SUPPLIES	720.50
Total HYDRO-CHEM SYSTEMS INC:					720.50
JEROLD BECHTEL					
10/26	10/05/2026	80351	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	183.00
Total JEROLD BECHTEL:					183.00
JESSICA KIMBLE					
10/26	10/05/2026	80352	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	6.00
Total JESSICA KIMBLE:					6.00
JOHN DEERE FINANCIAL					
10/26	10/05/2026	80353	661-575-776-000	MAINTENANCE SUPPLIES	123.89
10/26	10/05/2026	80353	216-336-740-000	OPERATING SUPPLIES	874.48
10/26	10/05/2026	80353	661-575-776-000	MAINTENANCE SUPPLIES	273.92
10/26	10/05/2026	80353	216-336-740-000	OPERATING SUPPLIES	66.98
10/26	10/05/2026	80353	661-575-930-000	CONTRACTED REPAIRS	982.35
Total JOHN DEERE FINANCIAL:					2,321.62
KAPPEN TREE SERVICE					
10/26	10/05/2026	80354	203-463-801-000	CONTRACTED SERVICES	2,750.00
Total KAPPEN TREE SERVICE:					2,750.00
KEN MARTIN ELECTRIC INC					
10/26	10/05/2026	800769	202-483-801-000	CONTRACTED SERVICES	2,099.50

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total KEN MARTIN ELECTRIC INC:					2,099.50
LOAF BY LYNN					
10/26	10/05/2026	80355	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	60.00
Total LOAF BY LYNN:					60.00
MICHIGAN ASSOCIATION OF CHIEFS OF POLICE					
10/26	10/05/2026	80356	101-301-960-000	EDUCATION & TRAINING, DUES	150.00
Total MICHIGAN ASSOCIATION OF CHIEFS OF POLICE:					150.00
MICHIGAN DOWNTOWN ASSOCIATION					
10/26	10/05/2026	80357	248-728-960-000	EDUCATION & DUES	350.00
Total MICHIGAN DOWNTOWN ASSOCIATION:					350.00
MICHIGAN PIPE & VALVE-SAGINAW					
10/26	10/05/2026	800770	591-540-776-000	O&M SUPPLIES	1,395.62
Total MICHIGAN PIPE & VALVE-SAGINAW:					1,395.62
MLR ENGINEERING					
10/26	10/05/2026	800771	591-540-801-000	CONTRACTED SERVICES	2,112.00
10/26	10/05/2026	800771	203-463-801-001	CONTRACTED SERV - ENGINEERING	1,188.00
Total MLR ENGINEERING:					3,300.00
MOORE MOTOR SALES					
10/26	10/05/2026	80358	101-301-930-001	VEHICLE MAINTENACE EXPENSE	1,371.79
10/26	10/05/2026	80358	101-301-860-000	GAS/OIL/TIRES	840.00
10/26	10/05/2026	80358	101-301-930-001	VEHICLE MAINTENACE EXPENSE	169.33
Total MOORE MOTOR SALES:					2,381.12
NANCY BARRIGER					
10/26	10/05/2026	800772	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	256.00
Total NANCY BARRIGER:					256.00
OURSELVES					
10/26	10/05/2026	80359	248-733-900-000	FARMERS MARKET - ADVERTISING	300.00
Total OURSELVES:					300.00
PATTIE J WILTSE TRUST					
10/26	10/05/2026	80363	101-000-675-000	MISC INCOME	9.00
Total PATTIE J WILTSE TRUST:					9.00
PEERLESS MIDWEST INC.					
10/26	10/05/2026	800773	591-540-801-000	CONTRACTED SERVICES	3,980.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total PEERLESS MIDWEST INC.:					3,980.00
R&R TECHNICAL SERVICES					
10/26	10/05/2026	80360	101-172-801-000	CONTRACTED SERVICES	206.00
10/26	10/05/2026	80360	101-253-801-000	CONTRACTED SERVICES	163.00
10/26	10/05/2026	80360	101-260-801-000	CONTRACTED SERVICES	138.00
10/26	10/05/2026	80360	101-301-801-000	CONTRACTED SERVICES	424.00
10/26	10/05/2026	80360	101-441-801-000	CONTRACTED SERVICES	168.00
10/26	10/05/2026	80360	216-336-801-000	CONTRACTED SERVICES	62.50
10/26	10/05/2026	80360	590-540-801-000	CONTRACTED SERVICES	130.50
10/26	10/05/2026	80360	591-540-801-000	CONTRACTED SERVICES	80.50
10/26	10/05/2026	80360	596-521-801-000	CONTRACTED SERVICES	42.50
10/26	10/05/2026	80360	101-265-801-000	CONTRACTED SERVICES	120.00
10/26	10/05/2026	80360	101-751-801-000	CONTRACTED SERVICES	25.00
10/26	10/05/2026	80360	101-371-801-000	CONTRACTED SERVICES	25.00
10/26	10/05/2026	80360	101-172-853-000	TELEPHONE	55.00
10/26	10/05/2026	80360	101-253-853-000	TELEPHONE	27.50
10/26	10/05/2026	80360	101-260-853-000	TELEPHONE	27.50
10/26	10/05/2026	80360	101-371-853-000	TELEPHONE	20.50
10/26	10/05/2026	80360	101-702-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	101-441-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	101-703-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	101-301-853-000	TELEPHONE & PAGERS	20.45
10/26	10/05/2026	80360	202-483-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	203-483-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	204-483-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	248-728-853-000	TELEPHONE & TECHNOLOGY	55.00
10/26	10/05/2026	80360	216-336-853-000	TELEPHONE	55.00
10/26	10/05/2026	80360	590-540-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	591-540-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	596-560-853-000	TELEPHONE	20.45
10/26	10/05/2026	80360	661-575-853-000	TELEPHONE	55.00
10/26	10/05/2026	80360	101-101-801-000	CONTRACTED SERVICES	90.00
Total R&R TECHNICAL SERVICES:					2,175.00
RASMUSSEN TRUCKING SERVICE CENTER LLC					
10/26	10/05/2026	800774	661-575-930-000	CONTRACTED REPAIRS	1,283.65
Total RASMUSSEN TRUCKING SERVICE CENTER LLC:					1,283.65
ROWE PROFESSIONAL SVS COMP.					
10/26	10/05/2026	800775	101-701-801-000	CONTRACTED SERVICES	1,693.75
Total ROWE PROFESSIONAL SVS COMP.:					1,693.75
STAPLES					
10/26	10/05/2026	800776	590-540-776-000	OM&R SUPPLIES NORMAL	485.46
Total STAPLES:					485.46

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
STOCKMEYER SOD FARM					
10/26	10/05/2026	80361	248-728-776-000	DDA OPERATING SUPPLIES	450.00
Total STOCKMEYER SOD FARM:					450.00
TAMELA GONZALES					
10/26	10/05/2026	80362	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	13.00
Total TAMELA GONZALES:					13.00
THE ROSSOW GROUP					
10/26	10/05/2026	80365	101-260-960-000	EDUCATION AND TRAINING	490.00
Total THE ROSSOW GROUP:					490.00
THOMAS GRASS					
10/26	10/05/2026	80366	248-733-956-000	FARMERS MARKET - SNAP EXPENSE	44.00
Total THOMAS GRASS:					44.00
TRACE ANALYTICAL LABORATORIES, INC					
10/26	10/05/2026	800777	591-540-777-000	WATER TESTING & PERMITS	843.05
Total TRACE ANALYTICAL LABORATORIES, INC:					843.05
TUSCOLA COUNTY					
10/26	10/05/2026	80367	101-257-801-000	CONTRACTED SERVICES	2,438.58
Total TUSCOLA COUNTY:					2,438.58
TUSCOLA COUNTY ROAD COMMISSION					
10/26	10/05/2026	80368	661-575-930-000	CONTRACTED REPAIRS	78.00
10/26	10/05/2026	80368	661-575-930-000	CONTRACTED REPAIRS	314.59
10/26	10/05/2026	80368	661-575-930-000	CONTRACTED REPAIRS	470.96
10/26	10/05/2026	80368	661-575-930-000	CONTRACTED REPAIRS	441.70
10/26	10/05/2026	80368	661-575-930-000	CONTRACTED REPAIRS	789.82
Total TUSCOLA COUNTY ROAD COMMISSION:					2,095.07
TUSCOLA COUNTY TREASURER					
09/26	09/28/2026	80338	101-000-228-001	DUE TO CTY - STATE EDUCATION	359,254.35
09/26	09/28/2026	80338	101-000-222-000	DUE TO CTY - COUNTY OPERATING	234,028.06
Total TUSCOLA COUNTY TREASURER:					593,282.41
USA BLUEBOOK					
10/26	10/05/2026	800778	591-540-776-000	O&M SUPPLIES	444.95
10/26	10/05/2026	800778	591-540-776-000	O&M SUPPLIES	444.95
Total USA BLUEBOOK:					889.90
VILLAGE OF CASS CITY					
10/26	10/05/2026	80369	591-540-777-000	WATER TESTING & PERMITS	120.00

GL Period	Check Issue Date	Check Number	Invoice GL Account	Invoice GL Account Title	Amount
Total VILLAGE OF CASS CITY:					120.00
WM CORPORATE SERVICES INC					
10/26	10/05/2026	800755	590-540-801-002	CONTRACTED SERV - JANITORIAL	3,028.96
Total WM CORPORATE SERVICES INC:					3,028.96
WSP USA ENVIRONMENT & INFRASTRUCTURE INC					
10/26	10/05/2026	800779	591-540-801-000	CONTRACTED SERVICES	6,143.92
Total WSP USA ENVIRONMENT & INFRASTRUCTURE INC:					6,143.92
Grand Totals:					747,769.77

Report Criteria:

Report type: GL detail

Check.Type = {<>} "Adjustment"

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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MAYOR
KAREN SNIDER
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JOHN RILEY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 30, 2026
RE: Agenda Item – Van Giesen Housing Development TIF Resolution

Members of the Caro City Council,

As you know, the City of Caro has engaged in a process with Allen Edwin to sell approximately 7.7 acres of land off Van Giesen Road to develop into new homes in the City. Part of the process that makes this development economically viable is the use of the Brownfield Tax Increment Financing (TIF) to offset some of the costs. Importantly, while the Michigan Legislature inserted this process in the existing Brownfield TIF law, the land does not need to be a brownfield to qualify.

During the discussions with Allen Edwin with Treasurer Ries and I, we went through some of the details that they will present at the Committee of the Whole meeting prior to this Council meeting. Some of the important details are that the process is a minimum of 10 years and a maximum of 30 years of tax capture. Said capture is limited by the state to the actual cost of items such as the cost of land preparation, infrastructure, and the subsidized rent for the first 10 years of the workforce housing portion of the project.

Finally, Brownfield TIF has to be recommended by the City as it will have to be submitted to the Tuscola County Brownfield Authority for review before final recommendation to the Tuscola County Commission for approval. This is the process due to the fact that the City of Caro does not have a Brownfield Authority of our own to conduct this review. Therefore, this resolution is required to begin this process.

Your options for motions are:

1. Motion to approve Resolution 2026-15, recommending the Van Giesen Brownfield TIF plan, as presented.
2. Postpone for further consideration.
3. Take no action.

CITY OF CARO, MICHIGAN

RESOLUTION NO. 2026-15

**A RESOLUTION CONCURRING WITH THE PROVISIONS OF THE PROPOSED
ACT 381 BROWNFIELD PLAN FOR
MICHIGAN HOUSING PARTNERSHIP, LLC- V/L VAN GEISEN ROAD, CARO, MI
48723**

**Minutes of a regular meeting of the City Council held on October 5, 2026 at
6:30 p.m., local time, at City Council Chambers, Caro, Michigan .**

PRESENT:

ABSENT:

The following resolution was offered by Council Member _____ and
seconded by Council Member _____.

RECITALS:

A. Michigan Housing Partnership LLC has proposed the redevelopment of a 7.7-acre parcel in the City of Caro, Tuscola County MI. The redevelopment is located south of Van Geisen Road, west of Purdy Road and west of West Caro Road. The redevelopment project consists of 34 new residential units. It is anticipated that approximately 27 of the new units will be available for sale, and approximately seven (7) of the units will be income restricted rentals.

B. It is projected that this redevelopment project will aid in addressing Tuscola County's ("County") housing shortage issues and provide housing for the County's growing population and workforce.

C. Michigan Housing Partnership LLC has therefore submitted an Act 381 Brownfield Plan ("Country Manor Plan or Plan") for the redevelopment project to help finance the project and help with the affordability of some of the units in accordance with Public Act 381 of 1996.

D. The City has reviewed the proposed Country Manor Plan (Exhibit A) and believes that it meets the requirements of Act 381 and determines that the Plan constitutes a public purpose.

E. The City is confident that the Tuscola County Brownfield Redevelopment Authority ("Authority") and the Tuscola County Board of Commissioners will find - after consideration of any comments heard at a public hearing or written communications received at or prior to a public hearing, that the Plan constitutes a public purpose.

F. Therefore, the **City of Caro** finds that the Plan -

- a. Meets all requirements of Act 381;
- b. The costs of eligible activities advanced by the Plan to create the development and the proposed method of financing the additional costs of eligible activities for Plan are, respectively, reasonable and feasible, and the Authority can arrange the necessary financing;
- c. The description of eligible activities and their estimated costs are reasonable and necessary to carry out the purposes of Act 381; and
- d. The amount of captured taxable value estimated to result from Plan is reasonable.

THEREFORE, IT IS RESOLVED THAT:

The City of Caro concurs with the provisions of the Plan and finds that the Plan meets the requirements of Act 381, and it constitutes a public purpose. The City recommends the Plan's approval.

YES:

NO:

ABSTAIN:

RESOLUTION DECLARED.

CERTIFICATE

The foregoing is a true and complete copy of a resolution adopted by the City of Caro Council at a regular meeting held on October 5, 2026. Public notice was given and the meeting was conducted in full compliance with the Michigan Open Meetings Act (PA 267, 1976). Minutes of the meeting will be available as required by Act 381.

Rita Papp
City Clerk

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
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JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 30, 2026
RE: Agenda Item – 2026 Gingerbread Closures

Members of the Caro City Council,

As you know, every year the City Council reviews a request from the Caro Chamber of Commerce for certain closures in order to host the Gingerbread Festival in downtown Caro. As such, they have made their annual request.

Specifically, the Chamber is asking for the following closures:

1. Closure of the alley from Burnside to Almer on Friday, December 4, 2026, from 3:00-8:00 p.m.
2. Temporary traffic pause on State Street between Sherman Street to Trudeau Square on Friday, December 4, 2026, from approximately 6:00-6:05 p.m. for Santa's arrival.
3. Close the parking lot behind American Legion Hall for live animals and parking.
4. Allowance of the north bound lane of Almer Street from the parking lot to Burnside and south bound Burnside to Lincoln Street alley for the horse drawn wagon.

There are additional requests, but they are all administrative and coordination requests we do every year. Police Chief Newcomb, Fire Chief Heckroth and DPW Superintendent Reese have reviewed these requests and signed off on them.

Your options for motions are:

1. Motion to approve the requested road and parking lot closures for the 2026 Gingerbread Festival.
2. Postpone for further consideration.
3. Take no action.



September 10, 2026

City of Caro -- City Council
317 South State Street, Caro, MI 48723
RE: Gingerbread Village 2026

Dear City/Council Members:

The Caro Chamber of Commerce Gingerbread Village committee has set the 2026 date of December 3 - 5, 2026. We would like to request the following from the City of Caro:

- ✓ The Caro Chamber of Commerce is requesting to utilize the alley and parking area that runs behind the businesses from Burnside to North Almer for family activities and vendors on Friday evening December 04, 2026, from 3:00pm – 8:00pm.
 - ✓ Temporary pause in traffic on State Street/M-81 between Sherman Street down State Street to Trudeau Square Friday December 04, 2025, at 6:00pm (approximately <5 mins) for the Caro High School Choir, Band, and Fire Truck for Santa's arrival.
 - ✓ Request to use the north bound lane of Almer Street from City parking lot to Burnside and south bound lane of Burnside to Lincoln Street alley for horse drawn wagon.
 - ✓ Request use of City parking lot behind the American Legion Hall for live animals and parking.
 - ✓ Approval of placement of Gingerbread People on City light posts and at Trudeau Square.
1. Placement of (1) port-a-john on Thursday December 3rd to Monday December 7, 2026, for the event on Thursday, Friday, and Saturday. Port-a-john to be placed in City parking lot behind Kretzschy's Smokey BBQ next to dumpster. We will obtain the port-a-john from an outside source.

CITY OF CARO

CITY MANAGER
SCOTT CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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JOHN RILEY
JILL WHITE

TO: City Manager/ City Council
FROM: Rita Papp – City Clerk
SUBJECT: Set Halloween Trick or Treating Hours
DATE: October 5, 2026

Background:

Halloween falls on Saturday, October 31, 2026, this year. In the past, the Council has set trick-or-treating hours for October 31, from 6:00 p.m. – 7:30 p.m. with the fire siren sounding at the start of trick-or-treating and again at the end.

Option 1

Motion to set Trick-or-Treating hours for October 31, 2026, from 6:00 p.m. – 7:30 p.m. with the siren to sound at the starting and ending times.

Option 2

To deny.

Option 3

To postpone this matter for further discussion.

CITY OF CARO

CITY MANAGER
SCOTT R CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
CITY ATTORNEY
LAURA GENOVICH

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MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JOHN RILEY
JILL WHITE

TO: City Council
FROM: Karen Snider – Mayor
SUBJECT: Mayor’s Report
DATE: October 5, 2026

I attended Caro Rotary Club on September 21, 2026, which consisted of the Caro Rotary board meeting. Discussion took place regarding the Pumpkin Festival Parade, roadside cleanup, pancake supper assignments and other items.

On Saturday, September 19, 2026, I attended the Relay for Life of the Tuscola County opening ceremony. I had the honor of welcoming this very special group of volunteers who work so hard to raise funds and awareness for the American Cancer Society while celebrating survivors and remembering loved ones lost to cancer. I wished them much success and it warmed my heart to know that the money raised is used for research, patient care and community programs. I also cut the ribbon that allows the Relay for Life of Tuscola County 2026 event to begin. I am so proud of this group that continued with their program even though they did get some rain. They were able to move their event to an inside building.

I attended the Planning Commission meeting at City Hall on September 22, 2026.

On September 25, 2026, I attended the Election Committee meeting with the City Clerk and City Treasurer. We adopted a Resolution to Delegate Election Commission Duties to the Clerk’s Office. It was exciting and fun to see the changes over the years.

The City of Caro Council adopted a City of Caro Resolution No. 2026 -13 proclaiming October 2026 as Michigan Library Appreciation Month. I had the privilege of presenting the resolution to the Caro Area District Library, Director Erin Schmandt and Board President Stacy Crutchfield on September 25, 2026.

I attended a meeting on September 29, 2026, at City Hall with the city’s financial auditor at their request. This is a normal process during the audit.

CITY OF CARO

CITY MANAGER
SCOTT R. CZASAK
CITY CLERK
RITA PAPP
CITY TREASURER
TAMMY RIES
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MAYOR
KAREN SNIDER
CITY COUNCIL
EMILY CAMPBELL
CHARLOTTE KISH
DOREEN OEDY
HEIDI PARKER
JOHN RILEY
JILL WHITE

MEMORANDUM

TO: Caro City Council
FROM: City Manager Scott R. Czasak
DATE: Wednesday, September 30, 2026
RE: City Manager's Report

Members of the Caro City Council,

Fall is definitely here, and besides the change in the weather I am keenly aware because I have already had my heart broken by the Lions and Wolverines in September...but I can look forward to fall festivities including the Pumpkin Festival, Harvest on the River, and everything else that fall brings to Caro.

On the project front, the Wastewater project has officially entered part-time status as most projects are substantially complete and we are now just working on finishing touches. Work continues on the clarifiers to repair faulty equipment, while the rest of the project is waiting on final components and parts to move towards completion. The construction trailer is gone and remediation at the plant is ongoing to get us back to normal with the major construction phase at an end.

The water drilling front has come more into focus. I can report a successful 24-hour test at Well 9, in Northwood Heights subdivision, had a consistent ability to pull 150 gallons per minute of water, which is right in the sweet spot of what we were looking for. Now that the well has been drilled and tested, the next step will be to bid out and purchase the required equipment to connect Well 9 to the existing wellhouse that was Well 6 and it can hopefully be in full operation in the Spring.

As for Well 10 off of Gun Club Road, the news is not so rosy, the testing showed that the best of the two options we were exploring was only producing 100 gallons per minute, less than what we had hoped. Add to this that the water has fine sand particles in it that would make filtering difficult, and the water has a more brackish quality to it, i.e. it is salty and more mineral tasting. With these considerations and the fact that this would be the more expensive well to hook back into the system at the existing wellhouse, it is the recommendation of WSP, ROWE, Operator-In-Charge Fader, DPW Superintendent Reese and I that we do not pursue this option as it would not be worth the investment. While this is disappointing, this process is never an exact science and the potential cost savings of not having to build a new modern wellhouse and install new pipe made it a worthwhile exploration.

Moving forward, we plan on regrouping in the new year to explore options during the budget process. The current consensus is that we will most likely have to acquire some land in order to put a new well in as the current land owned by the City is either not viable or would tax existing water resources too much. Council can count on a wide-ranging conversation on this topic before and during the next budget process.

Lastly, I will be at the Michigan Municipal League Convention this week on Wednesday-Friday along with Councilmember Kish. I look forward to not only the educational sessions but the opportunity to interact with fellow municipal professionals from all over the state. I have found learning from these experiences in these frank conversations usually leads to an idea or direction for a problem that I have not considered before. I look forward to reporting back to Council on highlights when I return.

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TO: City Council/City Manager
FROM: Rita Papp – City Clerk
SUBJECT: Clerk's Report
DATE: October 5, 2026

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- General Election is November 3, 2026.
 - Received 2 candidates for mayor, 4 candidates for 3 council seats. Write In Candidates can file by October 23, 2026 at 4:00 p.m.
 - Term of Office New Legislation took effect June 22, 2026. House Bill 4358 & 4359, Public Act 17 of 2026 modifies the start date of the terms of office of city and village officers to December 1st at 12:00 p.m.
 - Met with the Tuscola County Emergency Manager, Sgt. Jordan Wade to conduct a physical security assessment of city hall. Working on gathering quotes to submit to the county for consideration for a Homeland Security Grant to upgrade election security.
 - Working on gathering information for Open Enrollment for the employees, MESSA (Medical, Dental, & Vision).
 - The insurance claim for Generator at WWTP is in process by MMRMA. MMRMA approved purchase for quoted price of \$69,900.00. Waiting on purchase and invoice to submit to MMRMA.
 - Participated in a webinar regarding Youth Employment Permit Portal hosted by the State of Michigan – September 24, 2026
 - Election Commission Meeting was conducted on September 25, 2026 at 9:00 a.m.
 - Public Accuracy Testing is scheduled for October 9, 2026 at 9:00 a.m.
 - Jana and I attended FOIA training in Thomas Township on September 30, 2026. We will be working on developing a proposed FOIA procedure/policy for the City of Caro.
 - Attended a zoom meeting with USPS about election mail out reach – October 1, 2026.